

DEPLOYMENT CHECKLIST

Pre-deployment Checklist	Y	N
1. Check MES list and accountability of equipment. Ensure backup equipment/testing capability is available.		
2. Ensure training for personnel on equipment and manual procedures.		
3. Know how to order lab supplies/reagents through TAMMIS. Know Logistics Lingo i.e., UDL (unit distribution list), NSN (national stock number) Know how to track Logistic orders/backorders/due ins/ cancellations		
4. Check NSN numbers prior to deployment; make sure they are in TAMMIS.		
5. Publish test list and talk with providers about additional tests they may need.		
6. Develop Push package for disposables.		
7. Order reagents through supporting Logistics two weeks prior to departure.		
8. Carry 3 day supply of reagents/controls/calibrators (only if first arrival)		
9. Log on to i-STAT web site and establish password to download updates. Go to Links page.		
10. Receive training on DBSS (Defense Blood Support System)		
11. Check on SIPERNET/NIPERNET account.		

Post-deployment Checklist	Y	N
1. Ensure Cross-training is done with replacement personnel <ul style="list-style-type: none"> - Tour of Lab setup - Review SOPs - Refresher training on equipment - Supply system and ordering - Points of contact (mortuary affairs, reference lab, blood supply unit) 		
2. Complete After Action Review (AAR). Go to Links page for format at Lessons Learned.		